



Job Readiness Workshops for May 2008

The following workshops have been scheduled at the Roseville EDD Office, 1880 Sierra Gardens Drive, Suite 100, Roseville at the designated times. These workshops are open to anyone 18 years of age or older. For more information, call (916) 784-6111, or 774-4044. See reverse for workshop descriptions. Instructed by Gilda Garrido of Roseville Adult School.

(MON)	(TUES)	(WED)	(THURS)	(FRI)
			1 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Time Management (2:30-4)	2 Independent Job Search
5 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Successful Work Habits (2:30-4)	6 Job Readiness/Applications (9-2:30) Goal Setting/Decision-Making (2:30-4)	7 Job Readiness/Resumes (9-4) Lunch (12-1)	8 Instructor Training Independent Job Search	9 Independent Job Search
12 Job Readiness/Skill Assessment (CASAS) (9-12) Lunch (12-1) Barriers to Employment (1-4)	13 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Money Management Labor Market Information (2:30-4)	14 Job Readiness/Skills Review (9-4) Lunch (12-1) CalJOBS Resume (1-4)	15 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Time Management (2:30-4)	16 Independent Job Search
19 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Successful Work Habits (2:30-4)	20 Job Readiness/Applications (9-2:30) Goal Setting/Decision-Making (2:30-4)	21 Job Readiness/Resumes (9-4) Lunch (12-1)	22 Job Readiness/Interviewing (9-2:30) Teamwork (2:30-4)	23 Independent Job Search
26 MEMORIAL DAY HOLIDAY OFFICE CLOSED	27 Job Readiness/Skill Assessment (CASAS) (9-12) Lunch (12-1) Barriers to Employment/Labor Market (1-4)	28 Job Readiness/Skills Review (9-4) Lunch (12-1) CalJOBS Resume (1-4)	29 Job Readiness/Skills Review (9-2:30) Lunch (12-1) Time Management (2:30-4)	30 Independent Job Search